



Student Services and Information



Who can help?

Dr. Daniel Keunecke

@ support@fb3.rwth-aachen.de

Answers to frequently asked questions (FAQ):
www.fb3.rwth-aachen.de/studienberatung

Monday, 2 - 4 pm
Wednesday, 2 - 4 pm
Friday, 9 - 11 am (during lecture period)
Room 6.2

Nancy Olm, M.A.
& Anna Knoth, M.A.

@ mentoring@fb3.rwth-aachen.de

A personal appointment can be made online:
www.fb3.rwth-aachen.de/mentoring

(for brief information and getting to know us):
Monday, 10 - 11 am
Room 6.1

Ljubica Rhein, M.A.

@ support@fb3.rwth-aachen.de

Richard Hermann, B.Sc.
@ support@fb3.rwth-aachen.de

Student application templates:
www.fb3.rwth-aachen.de/go/id/gry

Tuesday, 2 - 4 pm
Friday, 10:30 am - noon
Room 11

Richard Hermann, B.Sc.

@ support@fb3.rwth-aachen.de

Further information:
www.fb3.rwth-aachen.de/go/id/gpj

On appointment

Academic Advising

- ✓ College application information
- ✓ The organizational structure of your studies explained
- ✓ Information about the examination regulations (regulations, module catalog, curriculum)
- ✓ Advising on examination board application

Mentoring

- ✓ Personal and confidential assistance with study-related and personal issues
- ✓ Individual semester and examination planning
- ✓ Individual furtherance of your potential, interdisciplinary skills and self-management
- ✓ Orientation and decision-making assistance for every phase of your studies as well as transitional periods such as that into professional life

Internship Office & Examination Boards

- ✓ Information and advising about the recognition of (pre-)internships
- ✓ Information and advising about student applications and acceptance of documents (i.e. recognition of examination results, course semester placement, elective course registration, compensation for disadvantages)

Doctoral Studies

- ✓ Information about doctoral studies
- ✓ Admission to doctoral studies
- ✓ Admission to doctoral examination

Academic Program Management

- ✓ Admission to the master's program
- ✓ Degree program and specialization advising
- ✓ Curriculum advising
- ✓ Advising on examination board application
- ✓ Course semester placement (when changing your degree program)

International Exchange Office

- ✓ Organizing and financing your study abroad and international internships
- ✓ Information about international experiences at home
- ✓ Information about the possibilities for course recognition after temporary stays abroad

Student Council

- ✓ Information about your time studying at the faculty of civil engineering
- ✓ Contact when you are having problems with your studies and learning environment
- ✓ Student experience exchange

Civil Engineering

@ support@fb3.rwth-aachen.de

(only on appointment)
Tuesday, 4 - 6 pm
Thursday, 3 - 5 pm
Room 6.2

Transport Engineering and Mobility / Mobility and Transport

@ support@fb3.rwth-aachen.de

(only on appointment)
Thursday, 1:45 - 2:45 pm
Room 6.2

Environmental Engineering and Sustainable Management – Water & Energy

@ support@fb3.rwth-aachen.de

Tuesday, 1:30 - 3 pm
Room 6.2

Industrial Engineering, Civil Engineering specialization

@ support@fb3.rwth-aachen.de

On appointment

Vocational School Teaching

Dipl.-Ing. Jens Drescher

@ drescher@fdb.rwth-aachen.de

On appointment

Nathaly Bejarano Serrano, M.Sc.

@ international@fb3.rwth-aachen.de

www.fb3.rwth-aachen.de/internationales

Wednesday, 10 am - noon
Thursday, 10 am - noon
or on appointment
Room 106.1

@ fs-bau@rwth-aachen.de

Further information:
www.fs-bau.rwth-aachen.de
www.facebook.com/FSBauRWTH

Anytime (on appointment)
Room 4